

## Outline Preparation

Ask yourself these questions as you prepare to complete your outline.

### 1. Introduction

What is a brief explanation of your problem?

What is an example or a detail you can give about the problem? Or does it relate to larger issues? (global problems, wider issues, etc.)

What are you arguing for? One solution? Multiple solutions?

### 2. Problem

\*\* Think about (a) what the problem is (b) how you will explain it (c) and what the effect is.

How many problems will you discuss?

What are they?

What causes the problem?

How are you going to illustrate, explain, or give examples of the problem or problems?

What results are discussed for each problem? What happens because of this problem?

Why is this important?

### 3. Solution

\*\* Think about (a) the people involved and (b) developing your solutions.

How many solutions will you discuss?

What are they?

Who is responsible for these solutions?

How would the solutions be implemented?

Are there any disadvantages to the solution?

### 4. Counterargument

In what ways could someone disagree with your argument?

What examples can you give of the counterargument?

What is your rebuttal?

### 5. Conclusion

Restate problem & solution

What is your conclusion? Why should we care about this problem?